

Teacher Center Policy Board
 William Floyd Elementary Media Center
 October 15, 2025, at 3:50 Minutes

Melissa Abbatiello	absent	Marina Andreou		Maureen Benson		Jennifer Berg	present
Sherell Bhatti	present	Gary Bretton	present	Jacqueline Cabrera	absent	Elizabeth Caffrey	present
Jacqueline Cherouvis	present	Laura Coffey	present	Shari Costello	present	Lindsay Davis	present
Kathleen Devenney	present	Melissa DiDonato	present	Melissa Fortuna	absent	Gina Fumai	present
Madison Gunderson	present	Paul Helbig	present	Dianne Impagliazzo		Leah Kiefer	present
Richard Kimmerling	present	Gabriella Montanaro	present	Kathleen Pantaleo	present	Erica Peralta	present
Michelle Pimentel	present	Livia Santos	present	Elisabeth Saliani	present	Stacey Scalise	present
Thomas Short	absent	Lisa Tanturri	present				

Affirmation that a quorum of members is present:

22 / 30 of the people named on the Continuation Application were in attendance
 16 / 22 of the voting members were teachers.

Call to Order-3:51 pm called to order

1. Motion to Approve Minutes: [Minutes for May 21, 2025 WFTC](#) Unanimously Passed
 - *Gina Fumai makes a motion to approve the minutes from May. Leah Kiefer seconds.*
2. Open Meeting Law
[Do's and Don'ts of The Open Meetings Law & Executive Session](#)
3. Teacher Center Roles:
 - a. Policy Board Member
 - b. Staff Development Specialist
 - c. Chairperson
 - d. TARP Manager
 - e. Director

4. Teacher Center Course Proposals/Resumes **Denied** ▾
 - a. [Using AI Technology to Create, Improve, and Differentiate Lessons](#)
 - [Resume for Jenna Theodorellis](#)
 - Concerned with the objectives not aligning with activities
 - Looking for research-based work
 - Concerned about whether there were enough activities to become a 15-hour/1-credit course
 - Concerned about Standards-Based activities
 - *Jenn Berg makes a motion to deny the course, Gary Bretton seconds the motion. Motion Carries.*
 - There was a discussion on maybe creating a workshop on using a tool available to us in the district, ie Canva or Magic School.
5. Discuss advertising outside in-service opportunities **Passed with abstentions** ▾
 - a. Anything we put out to our staff has gone through a fine tooth comb, we only know our own content.
 - *Jenn Berg makes a motion to say no to this request. Paul Helbig seconds.*
6. Director Laptop **Unanimously Passed** ▾
 - a. *Gina Fumai makes a motion to approve no more than \$1500 from discretionary funds for a new laptop for the director. Richard Kimmerling seconds. Motion Carries.*
7. AI Discussion
 - a. In the beginning of next year we can implement a policy “The use of AI is becoming more prevalent and we are starting to see participants in courses utilize it to complete assignments. We have asked instructors at our beginning of the year instructor meetings to mention to participants that while use AI as a tool to enhance your learning, work must be completed in your authentic work.”
8. Tutoring at the library
 - a. Lindsay Davis reminded us that the library is looking for tutors for the community library. We will add the application to the November Minutes. Thinking in the future where would

Madison Gunderson makes a motion to end the meeting at 4:42pm, Stacey Scalise seconds.