

Teacher Center Policy Board Meeting  
 Minutes November 17, 20/21  
 Time: Nov 17, 2021 03:30 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://wfsd-k12-ny-us.zoom.us/j/97100276024>

Meeting ID: 971 0027 6024

Melissa Abbatiello	x	Marina Andreou		Maureen Benson		Jennifer Berg	x
Marie Cestare		Jacqueline Cherouvis	x	Shari Costello	P	Kristie Guerriero	P
Lindsay Davis	x	Andrew Demasi	P	Kate Devenney	x	Melissa DiDonato	x
Keith Fasciana	x	Gina Fumai		Regina Folan		Maria Gervasio	
T.J. Heintz		Diane. Impaglazzo	x	Kathleen Keane		Mary Koehler	
Toni Komorowski	x	Luisa McHugh		Kristin McNamara		Leah Olivo	x
Kathleen Pantaleo	P	Eileen Randazzo	x	Christine Rosado	x	Stacey Scalise	
Stephen Seedorf		Thomas Short	x	Kimberly Walsh	P	Melissa Worthington	x

**Affirmation that a quorum of members is present:**

- 19/32: 59% of the people named on the Continuation Application were in attendance
- 14/19: 74% of the voting members were teachers.
- The requirements for meeting a quorum have been met.
- Mary Siano opened this hybrid meeting at 3:59pm

1. [Minutes from October](#)

- Melissa D makes a motion to accept the minutes from October
  - Upon a unanimous vote, the minutes have been approved.

## 2. [Maker Space Drop In Event](#)

- Andrew D discussed his findings of the amazing opportunities available at the MMSC Library.
- Mary S discussed the Maker Kit Bingo that will be offered to teachers and students from the Library.
- Shari C discussed revisiting a road show she did in the past, and will connect with Lindsay D.

## 3. [Course review](#)

- Course on Mindfulness was submitted for the October session and upgraded with a pre-reader and resubmitted for this November meeting
- Discussion on the merits of the course and the need for making sure it is suitable for K-12.
  - IS the course worth promoting: Yes we should discuss. This course differs as it is focused on the student rather than the teacher.
  - What level is this appropriate for: K-8 yes, the topic is appropriate for K-12, but this course may be K-8.
  - Is this 45 hours of coursework: We believe it will be 30 hours/2 credit.
  - A proposal for Incorporating Mindfulness In Today's Classroom to be approved for a 2 credit/30 hour course was made by Kristin M and seconded by Thomas.
    - Upon a unanimous vote, the course has been approved.

## 4. [Professional Learning Plan](#)

### [Guiding Principles](#)

- In order to revise this part of the plan, we will need to find out demographics of community/staff regarding needs, wants, hopes.

## 5. Unencumbered Grant Funds

In Budget Narrative	Issue	Resolution
<b>Staff Development Specialist:</b> The William Floyd Teacher Center Staff Development Specialist receives a \$ <b>3,000</b> stipend. The Staff Development Specialist holds a <b>12 month position</b> and is expected to work no less than <b>2 hours per month. 40%</b> of the time is spent doing administrative work such as finalizing rosters and ensuring participants are enrolled in courses. <b>60%</b> of the Staff Development Specialists time is spent working	Unfilled position	

<p>with new facilitators to ensure that developed work meets the standards of the Center and supporting the Director in creating new learning experiences.</p>		
<p><b>\$350</b> is allocated to create and execute learning experiences for Teaching Assistants. In response to needs assessments, <b>5 workshops</b> will be created to support Teaching Assistants in the area of technology, including cybersafety. <i>(5 one hour sessions @ \$70/hr X 2 = \$700)</i></p>	<p>Unfilled Position</p>	
<p><b>\$2100</b> is allocated to fund facilitators of book studies.</p> <ul style="list-style-type: none"> <li>Workshops facilitated by outside vendors, focusing on creating culturally responsive learning environments will be offered. This work will be followed up with 4 local, extended learning experiences in the form of book studies. Facilitators of CRE book studies will be compensated for <b>5 hours</b> of work. <i>(5 hours @ \$70/hr x 4 = \$1,400)</i> <b>Books studies will be provided by Tasha Potter after the August 21st BOE meeting.</b> <b>Kathleen Pantaleo, Leah Kiefer, Jessica D'Amico, Maria Rueda, Jen Berg,</b></li> </ul>	<p>Need to identify book studies</p>	
<p>The Center will complete the Equity Challenge being developed by Statewide Leadership (CRE Subcommittee). The Center will compensate a facilitator for distributing work and helping to check submissions to see if CTLE hours should be awarded. This is a 10 week challenge. The facilitator will be compensated for <b>5 hours</b> worth of work. <i>(5 hours @ \$70/hr= \$350)</i></p>	<p>Need to pause work</p>	
<p>In 2020/21, the Center funded the creation of a learning experience that unpacked the Culturally Responsive and Sustaining Framework. In 2021/22, the Center will pay facilitators to provide this learning experience in each of the <b>9</b> buildings served by the Center.</p>	<p>Rolling out differently</p>	

<p>Facilitators will be compensated for <b>1 hour</b> of work. <i>(1 hour @ \$70/hr x 9 = \$630)</i></p>		
<p>The Policy Board will allocate funds to pay <b>4 facilitators</b> (2 elementary, 2 secondary) to work with educators learning about the importance of diverse texts, and tools that can be used to help them identify whether a text is supportive of all learners. Each group will be given <b>3 hours</b> to execute this work. <i>(3 hours @ \$70/hr x 4 = \$840)</i> <i>Elementary Danielle/Michelle</i></p>	<p>No secondary</p>	
<p>The Policy Board will allocate funds to outside providers in order to build local capacity around issues of how to engage in work around culturally responsive practices. The Director is actively seeking facilitators for this work. A rate of <del>\$250/hr</del> is being allocated for this work in order to provide a minimum of <b>9 hours</b> of professional learning. Local work supporting these learning experiences will be created. Areas of intended focus include:</p> <ul style="list-style-type: none"> <li>• 6 hours focused on culture, race and equity in education</li> <li>• <del>3</del> <b>2.5</b> hours focused on gender identity and education (<del>emailed Pride Less Prejudice - No response</del>) – Emailed SAVVY ALLY) SAVVY Ally 2 workshops @ \$500 Each= \$1,000</li> </ul> <p><b>\$1,500 - \$1,250 = \$250 unencumbered.</b></p>	<p>\$250 unencumbered</p>	

Melissa W makes a motion to close the meeting at 5:04 seconded by Leah O.