

Teacher Center Policy Board Meeting  
Draft Agenda 10/13/21

Topic: Teacher Center  
Time: Oct 20, 2021 03:30 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://wfsd-k12-ny-us.zoom.us/j/98702663305>

Meeting ID: 987 0266 3305

Melissa Abbatiello	x	Marina Andreou	x	Maureen Benson	x	Jennifer Berg	x
Marie Cestare	x	Jacqueline Cherouvis	x	Shari Costello	x	Kristie Guerriero	x
Lindsay Davis	x	Andrew Demasi	x	Kate Devenney	x	Melissa DiDonato	x
Keith Fasciana	x	Gina Fumai		Regina Folan	x	Maria Gervasio	x
T.J. Heintz	x	Diane. Impaglazzo		Kathleen Keane	x	Mary Koehler	x
Toni Komorowski	x	Luisa McHugh		Kristin McNamara	x	Leah Olivo	x
Kathleen Pantaleo	x	Eileen Randazzo	x	Christine Rosado	x	Stacey Scalise	x
Stephen Seedorf		Thomas Short		Kimberly Walsh	x	Melissa Worthington	x

**Affirmation that a quorum of members is present:**

- 27/32 (84 %) of the people named on the Continuation Application were in attendance
- 16/27(59%) of the voting members were teachers.
- **The requirements for meeting a quorum have been met.**
- Welcome
  - Meeting called to order by Mary Siano at 3:47pm
- [Approval of August Minutes](#)

- Melissa W makes a motion to approve, Melissa D. seconds
- Shari and Toni abstain, motion carries.
- Open Meeting Law
  - Viewed virtually by team on their own prior to meeting.
- Updates
  - [Library Maker Kit Drop In Event](#)
  - [Course Counts Summer and Fall](#)
    - (9 was the minimum this semester.) 213 seats filled by teachers 39 of TAs (31 in workshop series this summer 8 are enrolled in courses)
    - Jennifer B and Kelly Nelmes are running a workshop series for TAs, the series for Literacy Building.
    - Gina F will be running a workshop series for secondary TAs with assisting teachers in Mathematics and how to scaffold and assist their students as they access the content.
  - [Grant Planned Expenditures](#)
    - Director Salaries
    - TA series
      - Elementary Reading (Kelly Nelmes and Jennifer Berg)
      - Secondary Mathematics (Maria and Marina)
    - ENL series
    - Technology workshop
    - Book Studies on Cultural Awareness sessions is tabled for a bit as we explore the titles.
    - Google Apps for Littles will be taught 6 copies in SORA, and we may look to purchase hard copies of the text.
    - The Equity challenge is being tabled at the moment.
    - The immigrant experience simulation will move forward after Winter Break (Alba McKibbon)
    - The Tasha Potter work will be forthcoming (Kathleen Pantaleo)
    - The CRSE cultural awareness toolkit will be worked on as well by (Camille Person)
    - Jeanie Ginsberg of the Savvy Ally 2.5 hour workshop focusing on Gender Identity.
    - \$1550 was allocated for a text that was purchased by Mary Koehler's office.
    - A motion was made by Leah O to discuss the movement of \$1550, seconded by Shari Costello.
      - Discussion on the types of books (digital format versus hard copy. Currently we have 6 digital copies of the text. To

round out the 18 participants we will need 3 digital and 9 hard.

- A motion was made by Kate to order 3 additional copies of Google Apps for Littles in SORA and 9 copies of the hard text to even Seconded by Jennifer B. Upon a unanimous vote, the motion Carries.
- TARP Distribution
  - Kits should be ready. Beginning on the 10/18-10/25, folks will be able to sign out kits. Kits must be completed by 12/13. Will be read prior to winter break, and participants will be placed on MLP once the course has been completed and reviewed.
- New Course Review (Breakout Rooms)
  - [The Development of William Floyd School District: A Historical Perspective](#)
    - Worth Three Credits
    - Good for all participants in the district
  - [Self-Care for Adults](#)
    - Course was looked at before, will not move forward at this time, the instructor will receive constructive feedback, and she will have a chance to move forward.
- Professional Learning Plan
  - District Goals
  - Demographics
  - State Initiatives
  - Local Needs
- Director Position
  - Director needs to have the ability to do professional learning and administration. The skillset must be able to execute the learning as well as run the center. As the Policy Board it is our duty to develop a structure for the future of The Center.
    - We need to define the position and once defined, we can structure the position if it is split between several directors.
      - In some places the grant funding was going to the running of The Center, not Professional Learning-wise. It's more administrative.
      - No more than 25% of the grant can go to an administrative role.
      - Staff Development Specialist (\$3000 per year)

- Executive sessions can happen, it begins as an open meeting, then closed to the public, minutes are only made during an executive session if a decision is made.
- 3:45 pm on the 27th for the executive session.
- A motion to adjourn meeting at 4:58pm by Leah O, seconded by Andrew D. Motion carried.